

## STAFF APPEALS COMMITTEE

<b>Date:</b> Tuesday 7th February, 2023
<b>Time:</b> 10.00 am
<b>Venue:</b> Spencer Room

### AGENDA

1. Welcome and Evacuation Procedure
2. Declarations of Interest  
To receive any declarations of interest.
3. Procedure Note for Staff Appeals Committee 3 - 4
4. Minutes- Staff Appeal Committee - 13 December 2022 5 - 6
5. Exclusion of Press and Public  
To consider passing a Resolution Pursuant to Section 100A (4) Part 1 of the Local Government Act 1972 excluding the press and public from the meeting during consideration of the following items on the grounds that if present there would be disclosure to them of exempt information falling within paragraphs 1, of Part 1 of Schedule 12A of the Act and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.
6. Case Ref AD/06/21 7 - 62

Charlotte Benjamin  
Director of Legal and Governance Services

Monday 30 January 2023

MEMBERSHIP

Councillors A Bell (Chair), B Cooper (Vice-Chair) and S Dean

**Assistance in accessing information**

**Should you have any queries on accessing the Agenda and associated information please contact Joanne McNally, 01642 728329, [joanne\\_mcnally@middlesbrough.gov.uk](mailto:joanne_mcnally@middlesbrough.gov.uk)**

**PROCEDURE FOR GRIEVANCE APPEALS**

1. The procedure and sequence of events will be explained by the Chair.
2. The employee or their representative to put their case and may call witnesses.
3. The Head of Service or nominated officer shall have the opportunity to ask questions of the employee or their representative and witnesses.
4. The panel shall have the opportunity to ask questions.
5. The Head of Service or nominated officer to put their case and may call witnesses.
6. The employee or their representative to have the opportunity to ask questions of the Head of Service or nominated officer and witnesses.
7. The panel shall have the opportunity to ask questions.
8. The employee or their representative to have the opportunity to sum up their case.
9. The Head of Service or nominated officer to have the opportunity to sum up their case.
10. All parties other than the panel shall leave the meeting and are not required to wait. The decision of the panel **will not** be given on the day.
11. The panel shall consider the case and decide in the presence of the Clerk (Legal Services) and a representative from Human Resources, whether the appeal is upheld or not and then confirm the outcome.
12. The decision of the panel will be confirmed in writing to both parties by Legal Services within 5 working days of the meeting.
13. Decisions of the panel are final.

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**STAFF APPEALS COMMITTEE**

A meeting of the Staff Appeals Committee was held on Tuesday 13 December 2022.

**PRESENT:** Councillors Councillor Allan Bell, S Dean and J Thompson

**OFFICERS:** Joanne McNally, Nicola Finnegan, Andrew Perriman, Suzanne Hodge and Charlotte Benjamin

21/21 **DECLARATIONS OF INTEREST**

There were no declarations of interest received at this point in the meeting.

21/22 **MINUTES - STAFF APPEAL COMMITTEE 17 MAY 2022**

The minutes of the Staff Appeals Committee meeting held on 17 May 2022 were submitted and approved as a correct record.

21/23 **PROCEDURE NOTE FOR STAFF APPEALS COMMITTEE**

Following introductions, the Chair reaffirmed the procedure to be followed at the meeting, a copy of which had been previously circulated to all representatives.

21/24 **EXCLUSION OF PRESS AND PUBLIC**

**ORDERED** that the press and public be excluded from the meeting for the following items on the grounds that, if present, there would be disclosure to them of exempt information as defined in Paragraphs 1 of Part 1 of Schedule 12A of the Local Government Act 1972 and that the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

21/25 **CASE REFERENCE AD/05/21**

The Committee considered an appeal, case reference AD/05/21, against a Disciplinary outcome under the Disciplinary Policy.

A statement of case from the Management Representative and the Appellant had been circulated to all parties concerned prior to the meeting.

The Management Representative presented the Council's case and responded to questions asked by the Appellant and Members of the Committee.

The Appellant presented their case and responded to questions asked by the Management Representative and Members of the Committee.

Following the summing up of the cases by the Management Representative and the Appellant, the Chair informed the Appellant and the Management Representative that the outcome of the Committee's decision would be confirmed in writing to the Appellant by the Legal Services Representative.

Both parties withdrew from the meeting. The Legal Representative, Human Resources Advisor and Democratic Services Officer remained whilst the Committee determined the appeal.

**ORDERED** that, having given full consideration to all of the evidence presented, the appeal against the Disciplinary outcome under the Disciplinary Policy, would not be upheld.



By virtue of paragraph(s) 1 of Part 1 of Schedule 12A of the Local Government Act 1972.

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